Dear Bat Group Members,

Gloucestershire Bat Group is looking to recruit new Committee Members for
the following positions.

**Chairman/Chairperson
Bat Group Secretary
Walks and Talks Officer**

These are interesting roles which enable you to play a full part in the activities
of the Bat Group. Whilst some knowledge of bats is helpful, the Role of
Secretary and Walks and Talks Officer rely more on common sense and your
ability to communicate well. The Chairman’s position does require a little more
experience as the role involves overseeing Bat Group activities and advising on
matters where there is a decision to be made.

The time commitment varies with the seasons but should not be onerous – we
are all volunteers with other significant commitments. There is no formal
process to go through and no exams to sit! We are just a small, friendly group
of committed enthusiasts seeking to protect the local bat population and
encourage others to do the same.

For your interest, please note that the other committee posts include
Treasurer, Membership Secretary, Events Co-ordinator, Technical Support and
Equipment Officer with other committee members supporting these roles.

**Chairman/Chairperson**
The main tasks are to:
• Take a leading role within the committee.
• Chair committee meetings, facilitate discussion and help with decision
making.
• Ensure that the activities of the Committee and membership are
conducted effectively and safely within a friendly and caring
environment.

**Bat Group Secretary**
The main tasks are to:
• Arrange approximately 4 meetings per year and take the minutes.
• Receive incoming emails and either respond to them directly or forward
the mail to the appropriate committee member.
• Liaise with other committee members to ensure the smooth and
effective running of the Bat Group.

**Walks and Talks Officer**
The main tasks are to:
• Consider requests for a bat walk and/or a bat talk.
• Ask the membership (via email) if anyone is willing to conduct the
walk/talk.
• Connect the person requesting the event with the Bat Group volunteer.
You are not expected to organise events, just help them to happen.

Please contact me if you would like further information regarding any of these
posts.

Regards to all,
David.
David Worley (Committee member GBG)
Worleybats321@gmail.com